

# Regional Basemap Committee

## Draft Meeting Minutes

Thursday ~ September 8, 2022 ~ 10:00 A.M.

Teleconferenced with Teams and Phone Options

### MEMBERS

Jon Walker, Chair, City of Sparks  
Gary Zaepfel, Vice-Chair, Washoe County  
Eric Friedlander, City of Reno  
Kevin Gorges, NV Energy

### Alternates

Greg Johnson, City of Reno  
Sean Chambers, City of Sparks  
Jay Johnson, Washoe County  
Rob Cushing, NV Energy

### 1. CALL TO ORDER AND ROLL CALL [Non-action item]

Chair Walker called the meeting to order at 10:03 a.m. A quorum was established.

#### **PRESENT:**

City of Reno	Eric Friedlander (primary)
City of Sparks	Jon Walker (primary)
NV Energy	Rob Cushing (primary)
Washoe County	Gary Zaepfel (primary) Jay Johnson (alternate)

**ALSO PRESENT:** Deputy District Attorney Chaz Lehman, Washoe County; Kendal Price and Kevin Johnson, Truckee Meadows Water Authority

### 2. PUBLIC COMMENTS [Non-action item] – Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Regional Basemap Committee agenda. At the discretion of the chair or a majority of the members present during a meeting, the Regional Basemap Committee may also hear public comment during individual agenda items, with such comment likewise limited to three minutes per person. No discussion or action may be taken upon any matter raised under this public comment section until the matter has been specifically included on an agenda.

There was no response to the call for public comment.

### 3. APPROVAL OF MARCH 10, 2022 MEETING MINUTES [For Possible Action] –

Committee members may identify any additions or corrections to the draft minutes as transcribed.

It was moved by Member Friedlander, seconded by Vice-Chair Zaepfel, to approve the March 10, 2022, minutes as submitted. There was no Committee discussion or response to call for public comment. Upon a vote, the motion carried unanimously.

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- 4. BASEMAP COMMITTEE FUND UPDATE** [Non-action item] – An informational update on the Basemap Committee fund. Quinn Korbullic – Washoe County Technology Services

This item was pulled and moved to the next scheduled meeting's agenda, December 8, 2022.

- 5. CONTOUR DATA – SPRING 2023** [For Discussion Only] – A discussion on potentially amending the 2019 Pictometry Imagery contract to obtain contour data during the third aerial imagery acquisition in Spring 2023. Gary Zaepfel – Washoe County Technology Services

Vice-Chair Zaepfel stated that the third flight of the Pictometry contract is in 2023, and that contours have not been purchased for that flight. He asked the committee to consider funding the acquisition of contours for the upcoming flight. If they are not funded for 2023, they will not again be available until 2024 or 2025. The total cost for the last acquisition of contours was roughly \$39,000. He has requested an estimate for new contours to bring to the next meeting. He further stated that there is a desire from Washoe County for new contours and that having the contours is a revenue source from outside requests for the data. Kevin Johnson, TMWA, commented that they would most likely be in favor of 2023 contours, and that he would be in favor of the entire area being flown rather than just looking for changes. Chair Walker, Member Friedlander, and Member Cushing commented that their agencies would also likely be in favor of the entire area being flown. DDA Chaz Lehman commented that a special meeting would be necessary to review the quote and potentially act on funding it.

- 6. REVIEW OF MEETING FORMAT** [For Possible Action] – A review, discussion, and possible action to modify the current meeting format of the Basemap Committee. Jon Walker – City of Sparks

Chair Walker surveyed the committee on their opinions regarding the current hybrid meeting format. Member Friedlander suggested having one in-person meeting per year, based on the discussion from the previous committee meeting in March. Chair Walker suggested having the in-person meeting coincide with the annual election of officers. Vice-Chair Zaepfel and Member Cushing agreed with that suggestion. DDA Lehman clarified that there does not have to be formalized action on the meeting format as long as it is properly noticed in the agenda.

- 7. REGIONAL BASEMAP COMMITTEE MEMBER OR STAFF ANNOUNCEMENTS, REQUESTS FOR INFORMATION, AND SELECTION OF TOPICS FOR FUTURE AGENDAS** [Non-action item] – No discussion among committee members will take place on this item. The next scheduled meeting is set for Thursday, December 8, 2022, at 10:00 a.m.

Vice-Chair Zaepfel commented that a new Imagery RFP will need to be addressed early in 2023.

- 8. PUBLIC COMMENT** [Non-action item] – Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Regional Basemap Committee agenda. No discussion or action may be taken upon any matter raised under this public comment section until the matter has been specifically included on an agenda.

There was no response to the call for public comment.

**9. ADJOURNMENT** [Non-action item]

Chair Walker adjourned the meeting at 10:22 a.m.

DRAFT